

THE UNIVERSITY OF HONG KONG
FACULTY OF SOCIAL SCIENCES

Summer Institute 2015: Asia as the Global Future
(June 21 – July 18, 2015)

PRE-DEPARTURE NOTES

The Campus Tour and Orientation will begin at 9:00am on June 21, 2015, you are advised to arrive at the student hall on **June 20, 2015***.

**If you are unable to arrive on time due to flight delay or cancellation, please contact us via the emergency telephone at (852) 6535 4027.*

Identification and Travel Documents

I. Hong Kong Student Visa

A. Foreign Passport Holders (except PRC and Taiwan Passport Holders)

Students holding foreign passports must lodge their student visa application at least 8 weeks in advance. You should choose to lodge your application via Centre of Development and Resources for Students (CEDARS) of HKU. All applicants should nominate the CEDARS as the visa sponsor. A cost recovery fee is charged for each application for visa sponsorship. Please visit CEDARS website at <http://beta.cedars.hku.hk/sections/campuslife/VisaMatters/FAQStudentVisa.php> for details.

After receiving the student visa label, the student should stick it onto the passport page before landing in Hong Kong. When the student arrives in Hong Kong to commence study, please be reminded to enter Hong Kong with the student visa. You are recommended to show the particular page with the student visa label to the customs officer for immigration clearance.

Centre of Development and Resources for Students (CEDARS)

Contact Person: Ms Eva Poon

Office Address: 3/F, Meng Wah Complex, The University of Hong Kong, Pokfulam, Hong Kong

Tel No.: +852 2859 2305

Email: cedars@hku.hk

Website: <http://beta.cedars.hku.hk/sections/campuslife/VisaMatters/FAQStudentVisa.php>

B. People's Republic of China (PRC) Passport Holders

Students holding PRC Passports should lodge their Hong Kong student visa applications at least 10 weeks in advance via the China Affairs Office (CAO) of HKU. They should nominate the CAO of HKU as the visa sponsor. A cost recovery fee will be charged for each visa application and sponsorship. Please visit the CAO website at http://www.als.hku.hk/hkucao/svapp_e.php for details. Entry permit labels are to be collected by the CAO for onward transmission to the students.

PRC passport holders should obtain an Exit-Entry Permit for Travelling to and from Hong Kong and Macao (EEP) (also known as “Two-way Permit”, in Chinese, 往來港澳通行證 or 雙程通行證) and attain exit endorsement to Hong Kong and Macao (來往港澳簽注) from the relevant Public Security Bureau Office, or other travel documents issued by the authorities of the People's Republic of China (PRC)

After receiving the student visa label, the student should stick it onto the Exit-entry Permit for Travelling to and from Hong Kong and Macao before landing in Hong Kong. When the student arrives in Hong Kong to commence study, please be reminded to enter Hong Kong with the student visa. You are recommended to show the particular page with the student visa label to the customs officer for immigration clearance.

China Affairs Office (CAO)

Office Address: Room 249C, 2/F, Main Building, The University of Hong Kong, Pokfulam Road, Hong Kong
Tel No.: +852 3186 2336
Email: visaapp@hku.hk
Website: http://www.als.hku.hk/hkucao/svapp_e.php

II. Travel Documents for Study Tour in China

C. Foreign Passport Holders (except PRC and Taiwan Passport Holders)

The application form for a tourist visa to China can be acquired at the local Embassies / Consulates of the People's Republic of China (PRC). Students should make sure that they have obtained a Single-entry visa to China as students will fly from Hong Kong to Beijing. Please visit <http://www.fmccprc.gov.hk/eng/fwxx/wgrqz/>. Students shall take note of the following:

- A 2-inch recent photo (in six months) is required.
- Applicant's passport should be valid for at least 6 months and have enough blank visa pages.
- The application for a visa may be declined if the applicant fails to provide true, clear and complete information.

D. Hong Kong Identity Card and HKSAR Passport Holders

Hong Kong Permanent Identity Card holders are required to apply for a “Mainland Travel Permit for Hong Kong and Macau Residents” (in Chinese, 港澳居民來往內地通行證 or 回鄉咭)

III. Documents: Check List

You are recommended to bring along with the following documents. Do not put them in your luggage. To be safe, make photocopies and keep them in a secure place.

- A passport valid for **at least 6 months** with enough blank visa pages;
- Hong Kong Student visa (you have to present your student visa label to the Immigration Officer at the HK Airport on arrival);
- Original Letter of Acceptance from HKU;
- Proof of funds available (e.g. bank draft, transfer of funds, credit, scholarship or other) and/or Credit Cards such as Visa and MasterCard;
- Your medical records, immunization records and academic records;
- Documents with details of your insurance policy (if any) issued in your home country; and
- Six two-inch recent photos (in six months) for various purposes during the studies.

Insurance

A Group Personal Accident Insurance will be covered by The University of Hong Kong for all students. You are also **strongly recommended** to obtain your own insurance cover for the whole period of your stay in Hong Kong and Mainland China.

Accommodation

Students will be accommodated in the Chi Sun College of The University of Hong Kong, 9 Lung Wah Street, Kennedy Town, Hong Kong and NO off-campus housing is allowed. Please visit the website of Chi Sun College at <http://www.chisuncollege.hku.hk/>.

Room Allocation

Each room will be shared by two students. Room allocation has been arranged and you are not allowed to make your own arrangement for the room allocation.

Check-in Arrangement

- You are required to arrive on June 20, 2015 at the latest. Please be reminded to let us know your flight details and arrival time in advance. A mentor will let you have your dorm key at the College reception.
- You will receive two programme t-shirts and the programme book from your mentor. A Student Registration Card will also be distributed to you upon registration for your access to some University's facilities, including HKU Main Library, Computer Centre and Sports Center. You should sign and return the Student Record Form to your mentor upon receipt of your Student Registration Card.
- You are not allowed to bring any guests to the College.

Check-out Arrangement

- You are required to clear your room on July 5 for the departure to Beijing. You may leave some luggage at the student hall upon the arrangement of the Faculty Office.
- You must check out before 12:00nn on July 19 or otherwise you will be charged for an extra one-day's lodging fee.

Fine

- A room key will be provided to each student during June 20 to July 5. Failure to return the room key upon check out on July 5 will mean that participants have to pay HKD80 for each key replacement.
- In case of a lockout, the participant will need to pay HKD20 each time for the College staff to unlock your dorm door.

Hall Facilities

Chi Sun College has common rooms and recreational facilities. Simple room cleaning will be provided by request only.

- Each floor has its own pantry and is equipped with refrigerator, microwave oven, hotplate and drinking fountain.
- Communal bathroom and toilet facilities are provided on each floor.
- All rooms are air-conditioned and furnished with bed and mattress. NO need to bring pillows and linen. Each student is provided with a wardrobe, writing desk with lamp, chair and bookshelf.
- No computer is available within the college area. However, WiFi and individual network point are available in each room. One telephone line is provided on each floor.
- Smart card-operated washing and drying machines are provided in the hall. You may load your card at the General Office.

International Calls

No IDD facility is available within the college area. However, you can make IDD calls instantly by prepaid phone cards which are available at the 24-hour convenient store nearby.

Daily Necessities

Sheets and blankets are provided in the college, but you are reminded to prepare the daily necessities, including towels, body care and bath product, etc.

Electric Socket

The standard electrical voltage in Hong Kong is 220 volts AC, 50HZ, so you will need an adaptor for 100-volt appliances and electrical equipment. The majority of electrical outlets in Hong Kong take a three-pronged plug. You can buy an inexpensive adaptor for your equipment when you arrive in Hong Kong.

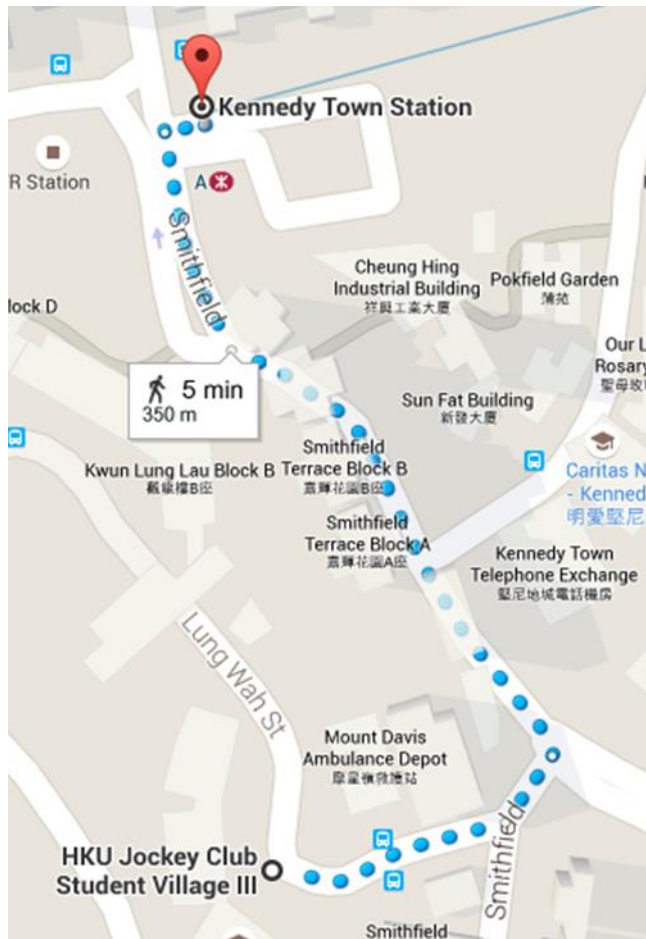
Breakfast

No breakfast will be provided by the Chi Sun College, but there are many catering outlets nearby and on HKU campus.

Transportation from Hong Kong International Airport to Chi Sun College (HKU Jockey Club Student Village III)

Hong Kong International Airport is situated in Chap Lap Kok on Lantau Island. There are several ways to get to the student accommodation:

- Airport Express Train from Airport to Hong Kong Station and interchange to Island Line at Central Station towards Kennedy Town Station – The train fare is HKD105 for a single trip and the train ride is 40 minutes. Chi Sun College is located approximately five-minutes walking distance from the Kennedy Town Station; or



- Cityflyer Bus no. A11 from Airport to Central – The buses are located at Level 4, Ground Transportation Centre. Allow at least an hour for the bus ride. The fare is HKD40. Have a few HKD10 coins and notes with you, as exact fare is required (You can change HKD at the airport). Then change to a taxi in Central; or
- If your budget allows, simply take a taxi from the Airport directly to the hall, the cost is about HKD400 and the traveling time is approximately 45 minutes (You can share with your friends if you happen to travel together).

Most taxi drivers understand enough English to get you where you want to go. But it may be helpful to show the hall's detail to the taxi driver as below:

“Please take me to Jockey Club Student Village III at 9 Lung Wah Street, Kennedy Town”

「司機先生，請你載我去堅尼地城龍華街9號，香港大學賽馬會第三學生村」

Orientation

Formal orientation for the programme will be held at Social Sciences Chamber, 11/F, Faculty of Social Sciences, Centennial Campus, The University of Hong Kong at 10:30am on June 21, 2015 (Sunday). Please note that

- You will be informed of any changes to the logistic arrangements throughout the four-week programme.
- You should look after your personal belongings and valuable items throughout the programme.

Groups and Mentors

All students will be divided into groups in advance; students are not allowed to make their own arrangement for the grouping:

- A postgraduate student will be assigned as your mentor in your group. The mentor will act as a group leader during the programme period.
- Students will bear full responsibility for protection of personal and property safety and neither the Organizer, nor its employees and volunteers, will have any responsibility for any personal injury or property damage of any kind arising in any way from activities outside the programme.
- You are encouraged to contact your mentor directly via email in advance if you have any enquiries.

Field Trips

Field trips to various organizations and places will further enhance your understanding of the lecture topics and facilitate your essay writing. Students are highly encouraged to participate in field trips as arranged according to groups assigned.

Certificate / Transcript

Certificate of Attendance

The Certificate will be awarded to students who have completed the programme with satisfactory performance.

Transcript

The result of the programme will be announced in late October 2015, and followed by an official transcript. For other personal request, please contact the Academic Services Enquiry Office at UG05, Knowles Building to fill in an application form or download it from the link at <http://www.asa.hku.hk/regform/>. Normal processing time required upon receipt of application form for transcript and payment is 10 working days.

Plagiarism

Plagiarism is defined in the Regulations Governing Conduct at Examinations – “as the unacknowledged use, as one’s own, of work of another person, whether or not such work has been published”. In this University, plagiarism is a disciplinary offence. Any student who commits the offence is liable to disciplinary action.

Handling of Plagiarism Cases

Academically, the teachers will report plagiarism cases to the Chief Examiner/Head of Department and

submit a recommendation to the Board of Examiners on whether the plagiarized work will receive a failed grade. There may also be disciplinary action against the student who commits the offence of plagiarism. A warning letter will be issued in cases of minor plagiarism. For more serious cases, the students concerned will be referred to the Vice-Chancellor for referral to the University Disciplinary Committee for disciplinary action. The Disciplinary Committee will investigate the complaint and may impose a wide range of penalties once a student is found guilty of this disciplinary offence. These penalties include a published reprimand, suspension of study for a period of time, and even expulsion from the University.

Students are strongly advised to read the booklets “What is Plagiarism” at <http://www.rss.hku.hk/plagiarism/> and “Plagiarism and How to Avoid It” at <http://www4.caes.hku.hk/plagiarism/> and to consult your teachers if you have any questions about how to avoid plagiarism.

Campus Life

Non-smoking Campus

The University of Hong Kong is a smoke-free campus, including main campus and student hall. Smoking is prohibited on the campus.

Meals / Catering

The Institute will cover some meals during your studies. You are recommended to include the daily meal expenditure in your budget. University canteens are available and a variety of restaurants/food stalls/coffee shops are also located nearby.

1. Meals on Campus

University canteens are available and a variety of restaurants/food stalls/coffee shops are also located nearby. For more information, please visit <http://cedars.hku.hk/sections/campuslife/Catering/NewsMain.php>. Meal cost varies from around HKD30 to HKD50. In the student canteens, both Chinese and Western style menu are provided.

2. Off-campus Meals

Other than student canteens, a wide variety of restaurants, food stalls and coffee shops at reasonable price are also available. For example, McDonald’s and Chinese style restaurants are located within walking distance from the main campus.

Banking Arrangements

You are advised to bring enough cash, traveler’s cheques, or bank drafts to cover your expenses during the programme. If you exchange money before you come, remember to ask for small denomination bank notes (Taxis normally do not accept notes larger than HKD500). However, do not carry too much cash at any time. It will be easy for you to locate banks and currency exchange services at the Airport as well as on campus.

If you do not have a bank account in Hong Kong, you will need to transfer money for use on arrival. This can be done, either

- by instructing an overseas bank, one or two weeks prior to your departure. Arrange to send money

in your name to a bank in Hong Kong (both HSBC and the Bank of East Asia have branches on the HKU campus); or

- by carrying traveller's cheques or a bank draft for deposit in a local account (personal cheques can also be deposited but may take up to three weeks to be cleared).

The majority of banks are open from 9:00am to 4:30pm, Monday to Friday, and from 9:00am to 12:30pm on Saturday. Most establishments in Hong Kong accept major credit cards such as VISA, MasterCard and American Express but the University and most campus outlets take cash or cheque only.

Weather in Hong Kong

Hong Kong has a subtropical climate with distinct seasons. The summer weather is usually hot and humid. Temperatures range from 26°C to 33°C. July is particularly a typhoon season. When a typhoon is approaching, warnings are broadcast on TV and radio, and signal indicates the storm's distance from Hong Kong. If a typhoon comes near (Signal 8), businesses and shops close down and flights may be cancelled.

Arrangement for Typhoon Signal No. 8 / Black Rainstorm Warning Signal

When Typhoon Signal No. 8 / Black Rainstorm Warning Signal is hoisted, the programme on that particular day will be cancelled. However, if the signal is lowered before 12:00 noon, the afternoon programme will be held as scheduled. If the signal is lowered before 3:00pm, the evening programme will be held as scheduled.

When Typhoon Signal No. 3 or Red Rainstorm Signal is in force, it should be assumed that the programme will be held as scheduled.

Student Attire

Indoor Activities

Smart casual would be appropriate for lectures and field trips, you are advised to bring a lightweight sweater for air-conditioned restaurants and lecture rooms.

Outdoor Activities

Light-colour long sleeved clothes and long trousers should be worn during outdoor activities. Repellent is advised to be applied to clothing or exposed parts of the body, and an umbrella, hat and sunglasses can ward off the intense sunshine.

Survival Cantonese

Cantonese is an official language in Hong Kong, although most of the people here can communicate in English. Appended below please find some preliminary “Survival Cantonese” for your reference, in case necessary:

Terms in English	Terms in Chinese	Pronunciation
The University of Hong Kong	香港大學	hoeng gong daai hok
Central District	中環	zung waan
Taxi Station	的士站	dik si zaam
Hong Kong Station	香港站	hoeng gong zaam
MTR Station	地鐵站	dei tit zaam
Washroom	洗手間	sai sau gaan
Public telephone	公眾電話	gung zung din waa
How much is it?	呢個幾多錢?	ne go gei do zin

Useful Websites

To know more about Hong Kong and the University, you may refer to the websites below for details:

- The University of Hong Kong <http://www.hku.hk>
- Discover Hong Kong <http://www.discoverhongkong.com/>
- Lonely Planet <http://www.lonelyplanet.com/china/hong-kong>

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